



U.S. Immigration  
and Customs  
Enforcement

June 18, 2007

MEMORANDUM FOR: John P. Torres  
Director (Acting)  
Office Of Detention and Removal

FROM: (b)(6) (b)(7)(C) (b)(6) (b)(7)(C)  
Deportation Officer  
Chicago Field Office (b)(6) (b)(7)(C)

SUBJECT: Jefferson County, Illinois, Annual Detention Review

The Chicago Field Office, Office of Detention and Removal conducted a detention review of the Jefferson County Jail on June 15, 2007. This review was conducted by (b)(6) (b)(7)(C) and (b)(6) (b)(7)(C). This facility is used for detainees requiring housing over 72 hours.

**Type of Review:**

This review is a scheduled Operational Review to determine general compliance with established Immigration and Customs Enforcement (ICE) National Detention Standards. The last review of this facility was conducted on October 4-5, 2006. However, no ICE detainees have been housed at this facility during the past year. The current review was conducted as an IGSA is being sought to begin housing ICE detainees at this facility.

**Review Summary:**

The facility is not currently accredited. No other inspections by State or local authorities have occurred in the previous 12 months.

**Review Findings:**

The following information summarizes those standards *not* in compliance. Each standard is identified and a short summary provided regarding standards or procedures not currently in compliance.

Compliant	-	35
Deficient	-	2
At-Risk	-	0
Non-Applicable	-	1

**Standards Summary Findings:**

*Issuance and Exchange of Clothing, Bedding, and Towels – Deficient:*

- Only two sets of underwear and socks are issued at a time
- Only one jumpsuit is issued at a time
- Laundry is washed only once a week

Enough clothing should be issued and the laundry schedule adjusted to meet this standard.

*Environmental Health and Safety – Deficient:*

- Evacuation routes are not posted
- Directional arrows are not posted

Evacuation diagrams and directional arrows should be posted.

*Marriage Requests – Not Applicable*

- Marriage request are currently not allowed at this facility. The jail said they would work with ICE to comply with this standard.

**RIC Observations:**

The jail has made several improvements since last year, but are there several issues that still need to be addressed to comply with the IGSA standards.

**RIC Issues and Concerns**

No issues or concerns other than those already identified were encountered during this review.

**Recommended Rating and Justification:**

It is the Reviewer in Charge recommendation that the facility receive a rating of “Deficient”. It is the recommendation of the RIC that a Plan of Action is required for this facility.

**RIC Assurance Statement:**

All findings of this review have been documented on Form G-324A and are supported by the written documentation contained in the review file.

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**A. Type of Facility Reviewed**

ICE Service Processing Center  
 ICE Contract Detention Facility  
 ICE Intergovernmental Service Agreement

**B. Current Inspection**

Type of Inspection  
 Field Office  HQ Inspection  
 Date[s] of Facility Review  
 June 15, 2007

**C. Previous/Most Recent Facility Review**

Date[s] of Last Facility Review  
 October 4-5, 2006  
 Previous Rating  
 Superior  Good  Acceptable  Deficient  At-Risk

**D. Name and Location of Facility**

Name  
 Jefferson County Jail  
 Address (Street and Name)  
 911 Casey Ave.  
 City, State and Zip Code  
 Mount Vernon, IL 62864  
 County  
 Jefferson County  
 Name and Title of Chief Executive Officer (Warden/OIC/Superintendent)  
 Sheriff Roger D. Muleh  
 Telephone # (Include Area Code)  
 (618)-244-~~(b)(6)~~  
 Field Office / Sub-Office (List Office with oversight responsibilities)  
 Chicago District Office  
 Distance from Field Office  
 280 Miles

**E. ICE Information**

Name of Inspector (Last Name, Title and Duty Station)  
~~(b)(6), (b)(7)(c)~~ / DO / Chicago, IL  
 Name of Team Member / Title / Duty Location  
~~(b)(6), (b)(7)(c)~~ / IEA / Indianapolis, IN  
 Name of Team Member / Title / Duty Location  
 / /  
 Name of Team Member / Title / Duty Location  
 / /

**F. CDF/IGSA Information Only**

Contract Number \_\_\_\_\_ Date of Contract or IGSA \_\_\_\_\_  
 IGSA is pending \_\_\_\_\_  
 Basic Rates per Man-Day \_\_\_\_\_  
 Other Charges: (If None, Indicate N/A)  
 ; ; ;  
 Estimated Man-days Per Year  
 45,625

**G. Accreditation Certificates**

List all State or National Accreditation[s] received:  
 Check box if facility has no accreditation[s]

**H. Problems / Complaints (Copies must be attached)**

The Facility is under Court Order or Class Action Finding  
 Court Order  Class Action Order  
 The Facility has Significant Litigation Pending  
 Major Litigation  Life/Safety Issues  
 Check if None.

**I. Facility History**

Date Built  
 September 2004  
 Date Last Remodeled or Upgraded  
 N/A  
 Date New Construction / Bedspace Added  
 N/A  
 Future Construction Planned  
 Yes  No Date: \_\_\_\_\_  
 Current Bedspace 249 Future Bedspace (# New Beds only) \_\_\_\_\_  
 Number: \_\_\_\_\_ Date: \_\_\_\_\_

**J. Total Facility Population**

Total Facility Intake for previous 12 months  
 4,038  
 Total ICE Mandays for Previous 12 months  
 N/A

**K. Classification Level (ICE SPCs and CDFs Only)**

	L-1	L-2	L-3
Adult Male			
Adult Female			

**L. Facility Capacity**

	Rated	Operational	Emergency
Adult Male	205	205	
Adult Female	44	44	
<input type="checkbox"/> Facility holds Juveniles Offenders 16 and older as Adults			

**M. Average Daily Population**

	ICE	USMS	Other
Adult Male	N/A	24	210
Adult Female	N/A	0	20

**N. Facility Staffing Level**

Security: 30	Support: 13
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**Significant Incident Summary Worksheet**

For ICE to complete its review of your facility, the following information must be completed prior to the scheduled review dates. The information on this form should contain data for the past twelve months in the boxes provided. The information on this form is used in conjunction with the ICE Detention Standards in assessing your Detention Operations against the needs of the ICE and its detained population. This form should be filled out by the facility prior to the start of any inspection. Failure to complete this section will result in a delay in processing this report and the possible reduction or removal of ICE' detainees at your facility.

<i>Incidents</i>	<i>Description</i>	<i>Jan – Mar</i>	<i>Apr – Jun</i>	<i>Jul – Sept</i>	<i>Oct – Dec</i>
Assault: Offenders on Offenders <sup>1</sup>	Types (Sexual <sup>2</sup> , Physical, etc.)	Physical	Physical	Physical	Physical
	With Weapon	0	0	0	0
	Without Weapon	1	2	2	1
Assault: Detainee on Staff	Types (Sexual Physical, etc.)	0	0	0	0
	With Weapon	0	0	0	0
	Without Weapon	0	0	0	0
Number of Forced Moves, incl. Forced Cell moves <sup>3</sup>		10	7	13	11
Disturbances <sup>4</sup>		0	0	0	0
Number of Times Chemical Agents Used		3	1	0	0
Number of Times Special Reaction Team Deployed/Used		0	0	0	0
# Times Four/Five Point Restraints applied/used	Number/Reason (M=Medical, V=Violent Behavior, O=Other)	0	0	0	0
	Type (C=Chair, B=Bed, BB=Board, O=Other)	0	0	0	0
Offender / Detainee Medical Referrals as a result of injuries sustained.		1	2	1	0
Escapes	Attempted	0	0	0	0
	Actual	0	0	0	0
Grievances:	# Received	150	162	115	7
	# Resolved in favor of Offender/Detainee	3	2	0	0
Deaths	Reason (V=Violent, I=Illness, S=Suicide, A=Attempted Suicide, O=Other)	0	0	0	0
	Number	0	0	0	0
Psychiatric / Medical Referrals	# Medical Cases referred for Outside Care	4	6	5	0
	# Psychiatric Cases referred for Outside Care	0	0	1	0

<sup>1</sup> Any attempted physical contact or physical contact that involves two or more offenders

<sup>2</sup> Oral, anal or vaginal penetration or attempted penetration involving at least 2 parties, whether it is consenting or non-consenting

<sup>3</sup> Routine transportation of detainees/offenders is not considered "forced"

<sup>4</sup> Any incident that involves four or more detainees/offenders, includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents.

<b>DHS/ICE Detention Standards Review Summary Report</b>						
1. Acceptable 2. Deficient 3. At Risk 4. Repeat Finding 5. Not Applicable						
<b>Legal Access Standards</b>		1.	2.	3.	4.	5.
1.	Access to Legal Materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Group Presentations on Legal Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Visitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Telephone Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Detainee Services</b>						
5.	Admission and Release	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Classification System	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Correspondence and Other Mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Detainee Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Food Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Funds and Personal Property	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Detainee Grievance Procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Issuance and Exchange of Clothing, Bedding, and Towels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	Marriage Requests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14.	Non-Medical Emergency Escorted Trip	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Religious Practices	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Voluntary Work Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Health Services</b>						
18.	Hunger Strikes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Medical Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Suicide Prevention and Intervention	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Terminal Illness, Advanced Directives and Death	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Security and Control</b>						
22.	Contraband	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Detention Files	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24.	Disciplinary Policy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	Emergency Plans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	Environmental Health and Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.	Hold Rooms in Detention Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.	Key and Lock Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29.	Population Counts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
30.	Post Orders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
31.	Security Inspections	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32.	Special Management Units (Administrative Segregation)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
33.	Special Management Units (Disciplinary Segregation)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
34.	Tool Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
35.	Transportation (Land management)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36.	Use of Force	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
37.	Staff / Detainee Communication (Added August 2003)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
38.	Detainee Transfer (Added September 2004)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

All findings (Deficient and At-Risk) require written comment describing the finding and what is necessary to meet compliance.

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**RIC Review Assurance Statement**

By signing below, the Reviewer-In-Charge (RIC) certifies that all findings of noncompliance with policy or inadequate controls contained in the Inspection Report are supported by evidence that is sufficient and reliable. Furthermore, findings of noteworthy accomplishments are supported by sufficient and reliable evidence. Within the scope of the review, the facility is operating in accordance with applicable law and policy, and property and resources are efficiently used and adequately safeguarded, except for the deficiencies noted in the report.

Reviewer-In-Charge: (Print Name) (b)(6), (b)(7)(C)	Signature (b)(6), (b)(7)(C)
Title & Duty Location Deportation Officer/Chicago	Date 6/18/2007

Team Members	
Print Name, Title, & Duty Location (b)(6), (b)(7)(C) IEA, Indianapolis, IN	Print Name, Title, & Duty Location
Print Name, Title, & Duty Location	Print Name, Title, & Duty Location

**Recommended Rating:**

- Superior
- Good
- Acceptable
- Deficient
- At-Risk

**Comments:**

The Sheriff and the jail staff are very knowledgeable of their facility and seem willing to work with ICE personnel in order to meet the detention standards.

All areas were found ACCEPTABLE during the review except for the following standards:

**ISSUANCE AND EXCHANGE OF CLOTHING, BEDDING, AND TOWELS-DEFICIENT**

While a sufficient supply of uniforms and underwear are available, a sufficient quantity is not issued to allow for clean underwear daily and clean uniforms twice weekly. Either more clothing should be issued or the frequency of laundry increased.

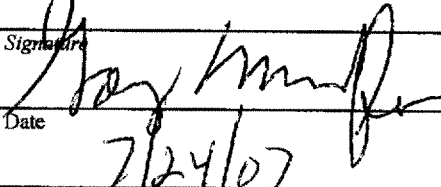
**ENVIRONMENTAL HEALTH AND SAFETY-DEFICIENT**

There are no evacuation routes posted and no arrows showing the way to the exits. The facility needs to post evacuation routes throughout the facility and clearly mark the way to the exits with arrow and or reflective tape. These signs should be posted in the most predominant languages. Fire drills need to be conducted monthly and logged.

**HEADQUARTERS EXECUTIVE REVIEW**

**Review Authority**

The signature below constitutes review of this report and acceptance by the Review Authority. **OIC/CEO will have 30 days from receipt of this report to respond to all findings and recommendations.**

HQDRO EXECUTIVE REVIEW: (Please Print Name)	Signature
John P. Torres	
Title	Date
Director	7/24/07

- Final Rating:**
- Superior
  - Good
  - Acceptable
  - Deficient
  - At-Risk

**Comments:** The Review Authority concurs with the recommended rating of "Deficient." The Reviewer-In-Charge has justified the rating. The Field Office Director must remedy the deficiencies in the RIC Memorandum, and submit a Plan of Action for Issuance and Exchange of Clothing, Bedding, and Towels, and Environmental Health and Safety as outlined in the RA Memorandum.

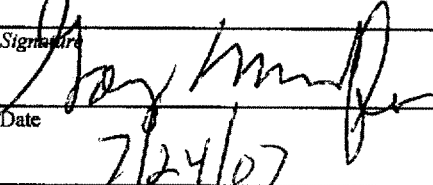
The following standards were identified as having minor deficiencies, and require corrective action prior to the placement of ICE detainees:

- Access to Legal Material
- Correspondence and other Mail
- Food Service
- Detention Files
- Disciplinary Policy

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