

CLIENT NAME: _____

NIJC NUMBER: _____ DATE: _____

- Proof of Age and Identity:
 - Certified Birth Certificate AND Current Photo ID
 - AND/OR passport
- Proof of Entry Prior to Age 16:
 - Passport with dated entry stamp and Arrival/Departure Form I-94
 - Plane Ticket/Boarding Pass or Bus/Train Tickets;
 - OR** If you do not have travel records that prove your entry, provide documents that prove your physical presence prior to age 16 (*see physical presence proof below*)
- Proof of Continuous Residence in the U.S. from 6/15/2007 to present:
NOTE: You do not have to collect ALL of the documents below, but you must provide enough documents to show that you were living in the U.S. during the entire period 6/15/2007 to present. USCIS will likely request more evidence if you have a gap of more than 6 months in your documents.
 - School records: transcripts, report cards, official letters of enrollment
 - Housing records: Leases, mortgage contracts, rent receipts, utility bills
 - Employment records: Paycheck statements, letter from employer stating dates when you were employed with signature, address of business, contact phone number
 - Financial records: Income tax returns with W-2s, bank statements
 - Civil records: Marriage certificates, children's birth certificates
 - Medical records: Appointment notices, bills, medical card for children
- Proof of Physical Presence in the U.S. on 6/15/2012:
 - See *Proof of Continuous Residence*, above for examples of documents to prove that you were in the U.S. **on** 6/15/2012. Documents from within two weeks of that date may be accepted.
- Proof of School Attendance / Completion in the U.S.
 - High School Diploma or GED Certificate
 - Past / Current Report Cards
 - Academic Transcripts / Class Schedules / Registration
 - School-issued ID

AND/OR Proof of Honorable Discharge from U.S. Armed Forces or U.S. Coast Guard:

 - Military Personnel Records, Report / Separation Forms, Medals / Awards
- Certified Dispositions for **all** arrests (if you have **ever** been arrested, even as a minor)
- If Currently in Removal Proceedings:
 - Notice to Appear
 - Applications/Receipts for Application filed with the immigration court or with the Department of Homeland Security (DHS)
- Two (2) passport style photos, 2 inches x 2 inches (for employment authorization document)

FEES

- \$465 Money Order made out to the "U.S. Department of Homeland Security"

DISCLAIMERS: USCIS fees are subject to change. // Receipt of this document list does not guarantee that NIJC will prepare your case or refer your case to a *pro bono* attorney.