



**Homeland
Security**

**INSTRUCTION SHEET FOR AN UNACCOMPANIED ALIEN CHILD IN
IMMIGRATION COURT TO SUBMIT A FORM I-589 ASYLUM APPLICATION
TO U.S. CITIZENSHIP AND IMMIGRATION SERVICES (USCIS)**

You are receiving these instructions from a representative of Immigration and Customs Enforcement (ICE) because you appear to be an unaccompanied alien child (UAC), you are in Immigration Court, and you have indicated your intent to file a Form I-589, Application for Asylum and for Withholding of Removal. This form is not evidence of a previous UAC status determination.

Attachments to this UAC Instruction Sheet:

In addition to these instructions, this packet contains a blank Form I-589 asylum application, Instructions for the Form I-589, and a USCIS Form AR-11 (Alien's Change of Address Card). You may request the List of Free Legal Service Providers from the immigration court.

Definition of an unaccompanied alien child:

As defined at 6 U.S.C. § 279(g)(2), an unaccompanied alien child means:

a child who—

- (A) has no lawful immigration status in the United States;
- (B) has not attained 18 years of age; and
- (C) with respect to whom—
 - (i) there is no parent or legal guardian in the United States; or
 - (ii) no parent or legal guardian in the United States is available to provide care and physical custody.

Filing Instructions:

If you are an unaccompanied alien child and you want to file a Form I-589 asylum application, you may file your asylum application with USCIS.

Send these items to the address below:

- The completed, signed original and two copies of your Form I-589 application. For more details on how to complete the Form I-589 application and the documents to include in your application, see the Instructions for the Form I-589, included in this packet and available at <http://www.uscis.gov/files/form/i-589instr.pdf>;
- A Form G-28 (Notice of Entry of Appearance as Attorney or Representative) if you are represented; and
- Documentation provided by the U.S. Department of Health and Human Services (HHS)/ Office of Refugee Resettlement (ORR) showing you were in HHS/ORR custody as a UAC. This may include a UAC Initial Placement Referral Form or an ORR Verification of Release Form.

**USCIS Nebraska Service Center
UAC I-589
P.O. Box 87589
Lincoln, NE 68501**

In extenuating circumstances where expeditious processing is required, the Director of a local USCIS Asylum Office may consent to your filing the Form I-589 application directly with the Asylum Office. The telephone numbers for the local asylum offices are below. This information is also available at: https://egov.uscis.gov/crisgwi/go?action=offices.type&OfficeLocator.office_type=ZSY

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| <p>Arlington Asylum Office: Arlington, VA; 703-235-4100 Chicago Asylum Office: Chicago, IL; 312-353-9607 Houston Asylum Office: Houston, TX; 281-774-4830 Los Angeles Asylum Office: Anaheim, CA; 714-808-8000 Miami Asylum Office: Miami, FL; 305-960-8600 Newark Asylum Office: Lyndhurst, NJ; 201-531-0555 New York Asylum Office: Rosedale, NY; 718-723-5954 San Francisco Asylum Office: San Francisco, CA; 415-293-1234</p> |
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After the above items are received by USCIS, **you will receive:**

- A **USCIS receipt notice** in the mail indicating that USCIS has received your asylum application, and
- An **Application Support Center (ASC) notice**, indicating your unique receipt number and providing instructions for you to appear for an appointment at a nearby ASC for collection of biometrics (such as your photograph, fingerprints, and signature). If you do not receive this notice within 3 weeks, call 1-800-375-5283. You must take both the ASC notice and the USCIS receipt notice to your ASC appointment.

Next steps:

You must then:

- Provide a copy of your USCIS receipt notice to the ICE Office of Chief Counsel and to the immigration judge before or at your next immigration court hearing.
- If you have a hearing scheduled before the immigration court, you must appear. At the hearing, ICE may seek to continue your case in order to allow USCIS to adjudicate your asylum application.
- If you change your address after filing a Form I-589 application, you must submit a Form AR-11 (Alien's Change of Address Card) to USCIS and you must file a Form EOIR-33 (Alien's Change of Address Form/Immigration Court) with the immigration court. The Form AR-11 is included in this packet, and is available on the internet at <http://www.uscis.gov/files/form/ar-11.pdf>. The Form EOIR-33 is available on the internet at <http://www.usdoj.gov/eoir/eoirforms/eoir33/ICadr33.htm>.

Important: If you fail to file a Form I-589 application, USCIS cannot adjudicate your asylum application and an Immigration Judge may proceed with your removal proceedings.